

**Details of Familiarization Programmes held:**

<b>Date of the program</b>	<b>Program details</b>	<b>Areas covered</b>
<b>Financial Year 2023-24</b>		
5 to 6 October, 2023	Induction workshop for Independent Director	Presentations on the topic of Independent Director in the context of Companies Act, 2013, Board meeting, Board committees, effective element for engagement with the board and emerging trends in board governance.
<b>Financial Year 2022-23</b>		
26 to 28 May, 2022	Master class on building better boards	Effective board governance: prospects & possibilities, sustainability & climate risk, roles & responsibilities of directors, effectiveness of board committees, building better dynamics in board, how to be an effective ID & transformational board leader, role of IDs on responsible business conduct, understanding finance for better decisions and effectiveness of audit committee, etc.
<b>Financial Year 2021-22</b>		
22 to 24 November, 2021	Orientation sessions for Independent Directors of Bharat Petroleum Corporation Ltd.	Presentations on Board Process, Sub-committees, statutory provisions governing the roles, duties and responsibilities of the Directors, Important Corporate policies governing Directors conduct.
22 <sup>nd</sup> December, 2021	Programme structure for the online training on capacity building for Directors	Audit Committee and methods to be adopted for maintaining an effective corporate Governance environment.
28 <sup>th</sup> January, 2022	Capacity Building for newly appointed Directors	Roles & Responsibilities of Independent Directors in the context of Companies Act, 2013
15 <sup>th</sup> March, 2022	One day orientation programme for non-official Independent Directors of CPSEs	Roles & Responsibilities of Independent Directors in the context of Companies Act, 2013 and SEBI LODR, 2015
<b>Financial Year 2019-20</b>		
30 <sup>th</sup> October, 2019 Mumbai	Induction programme for new independent Director	Presentations on business structure, plans, understanding Corporate Strategy and business risks of the Corporation.

**Details of attendance of Independent Directors in above Programmes:**

Sr.No.	Name of Independent Director	No. of Programmes attended		No. of hours/minutes spent in the Programmes attended	
		FY 2023-24	Cumulative till date	FY 2023-24	Cumulative till date
1.	Shri Pradeep Vishambhar Agrawal	-	3	-	21
2.	Prof. (Dr.) Bhagwati Prasad Saraswat	-	3	-	21
3.	Shri Ghanshyam Sher	-	5	-	51
4.	Dr. (Smt.) Aiswarya Biswal	-	4	-	45
5.	Shri Gopal Krishan Agarwal	-	4	-	27
6.	Sushma Agarwal	1	1	16	16

**Details of attendance of Executive Directors in above Programmes:**

Sr.No.	Name of Independent Director	No. of Programmes attended		No. of hours/minutes spent in the Programmes attended	
		FY 2023-24	Cumulative till date	FY 2023-24	Cumulative till date
1.	Shri Sanjay Khanna	-	1	-	24